

<b>Committee:</b> Police Pensions Sub-Committee	<b>Date:</b> 17 January 2017
<b>Subject:</b> Sub-Committee's Terms of Reference	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Decision</b>
<b>Report author:</b> Chris Braithwaite, Town Clerk's Department	

### Summary

This report provides information of the Police Pensions Sub-Committee's Terms of Reference. The Terms of Reference were approved by the Police Committee on 1 December 2015 and are attached at Appendix 1.

In order to bring the Terms of Reference more closely in line with the model constitution for Pensions Boards as set out within the Public Service Pensions Act 2013. The Terms of Reference have accordingly been amended and are set out at Appendix 1. Proposed additions to the Terms of Reference are highlighted with italics and underlined. Proposed deletions are struck through.

These changes include renaming the positions as Employer Representatives (previously "Scheme Manager Representatives") and Member Representatives (previously "Scheme Member Representatives"), providing further information regarding the requirements of Sub-Committee Members and providing further information regarding the work of the Sub-Committee.

It is also proposed to state within the Terms of Reference that the quorum of the Board to three, including at least one Employer representative and one Member representative. This is in line with the practice for Sub-Committees (where the quorum is, by default, three), but ensures the presence of at least one of each type of representative.

The existing terms of reference state that the Sub-Committee will meet two times per year. Members are asked to consider whether this is appropriate.

### **Recommendation**

That the Sub-Committee:

- a) subject to any comments and agreement, notes the Terms of Reference of the Police Pensions Sub-Committee, as set out in the appendix 1, and recommends the proposed amendments to the Police Committee for approval; and
- b) considers the frequency of meetings of the Committee.

### **Appendices**

- Appendix 1 – Police Pensions Sub-Committee Terms of Reference

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